

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

Notice CONSV-65

For: State Offices and Service Centers

FY Conservation Program Rollover and Reconciliation

Approved by: Deputy Administrator, Farm Programs



1 Overview

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Background

After September 30, 1999, Service Center conservation activities **cannot** be performed until FY conservation program rollover has been completed. After October 20, 1999, State conservation ledger activities **cannot** be performed until FY conservation program rollover has been completed. After rollover, but no later than December 31, 1999, Service Center and State FY-end reconciliation must be completed.

B

Purpose

This notice advises:

- State Offices and Service Centers to review and use the following procedure to perform Service Center FY-end rollover:
 - CRES system, 1-CONSV, Part 12
 - CCC system, 2-CONSV, Part 12
- State Offices to review and use the following procedures to perform State FY-end rollover:
 - CRES system, 1-CONSV, Part 9
 - CCC system, 2-CONSV, Part 16.

Disposal Date

February 1, 2000

Distribution

State Offices; State Offices relay to Service Centers; NRCS, 25

Notice CONSV-65

2 FY Rollover and Reconciliation

A

State Office Action

State Offices shall:

- ensure Service Centers follow instructions in subparagraph B
- for EQIP, review the joint NRCS/FSA memo issued August 13, 1999, entitled "EQIP Policy Reminders for Close of FY 1999", and ensure Service Centers are provided a copy
- for all applicable conservation programs:
 - address and resolve any reconciliation problems by COB September 30, 1999, including any differences:
 - between State and Service Center ledgers
 - on the Cumulative Reconciliation Report

Note: Problems that are not resolved before rollover may be compounded by the rollover process. These items should be corrected before FY-end to reconciliation problems.

- complete FY rollover when all Service Center progress reports have been transmitted to KCMO, but **no later than October 20, 1999**
- follow all instructions in this notice.

Continued on the next page

Notice CONSV-65

2 FY Rollover and Reconciliation (Continued)

B

Service Center Action

Service Centers shall:

- for EQIP, follow instructions in the joint NRCS/FSA memo issued August 13, 1999, entitled "EQIP Policy Reminders for Close of FY 1999"

Reminder: All EQIP contract approvals must be recorded in FSA's System/36 by COB September 30, 1999, for funds to be obligated. Funds for contracts approved but not obligated in the computer system by September 30, 1999, must be returned.

- for all applicable conservation programs:
 - follow State Office instructions about allocation increases or decreases that may be needed to reconcile Service Center ledgers with State ledgers before FY rollover
 - address all other reconciliation problems by COB September 30, 1999, including any differences on the Cumulative Reconciliation Report

Notes: Problems that are not resolved before rollover may be compounded by the rollover process. These items should be corrected before FY-end to reconciliation problems.

The first CCC-1245 cutoff date in the CRES system is scheduled to be implemented March 15, 2000. All corrections **must** be made before the cutoff date for final performance data that was recorded any time before or during FY 1999.

- prepare for FY rollover by COB September 30, 1999, and complete FY rollover on October 1, 1999
 - follow all instructions in this notice.
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